

BY LAWS
of the
Antelope Valley Tailwinds, Incorporated
(As amended 11/1/2012)

ARTICLE I - NAME AND PURPOSE

Section 1 Name

A. The name of this organization will be The Antelope Valley Tailwinds, Inc., hereinafter referred to as AVTI.

B. The Antelope Valley Tailwinds was incorporated August 2, 1963 as Antelope Valley Tailwinds Model Club. The name of this organization was later changed to the Antelope Valley Tailwinds, Inc., hereafter referred to as AVTI.

Section 2 Purpose

A. This organization shall be non-profit and is hereby formed to foster the advancement of aircraft modeling; to offer assistance and guidance to any person who demonstrates the desire to further their knowledge in the field of aircraft modeling; to assure safety during the construction and operation of model aircraft; and to secure better and more liberal bases of model aircraft operation.

B. The organization is authorized to solicit, collect and otherwise raise and distribute funds for the promotion of the purposes of this corporation.

Section 3 Definitions

A. Member in Good Standing

1. A member whose dues are current in both AVTI and the Academy of Model Aeronautics, hereafter referred to as AMA. Also, they must have completed the 6-month Probationary period.

ARTICLE II - GENERAL PROVISIONS

Section 1 Liability

A. Club Obligation

1. No member will obligate the club without prior consent of the Board of Directors.

B. Membership

1. The membership is liable under the laws of the State of California for the organizational debts. In the event the organization's assets are insufficient to discharge liabilities, the President must call a special meeting of the Board of Directors and membership to inform them of their potential liabilities.

C. Employment

1. Any employment by this organization will not be based on race, color, marital status, age, creed, national origin, political affiliation, memberships in labor organizations, sex, or physical handicap. Moreover, all laws pertaining to labor standards and requirements must be met; all services by members are voluntary.

D. Federal, State, and local Laws

1. All Federal, State and local laws must be complied with by this organization.

Section 2 Insurance and Club Safety

A. It shall be the responsibility of each member to ensure that they are covered by a current Academy of Model Aeronautics (AMA) license.

B. It shall be the responsibility of each member to enforce safety. Any flagrant disregard for safety shall be reported by letter to the Board of Directors. The letter shall describe the circumstances of the violation(s) and be signed by two AVTI members who witnessed the act.

C. The BOD, upon receiving a report of a flagrant safety violation shall institute a formal letter to the offender within thirty (30) days of the said report. The club shall retain this letter for a period of one year. If, in that time, no further violations by the offender are reported, the letter will be destroyed. If additional violations are reported, the Board of Director shall serve written notice upon the violator that he/she may be removed from the membership rolls of the AVTI by the procedures of Article IV, Section 3.

D. The club officers of the AVTI shall insure that each member has access to a copy of the AVTI Field Regulations and a copy of these Bylaws.

E. Members are responsible for ensuring their guests are current AMA members and adhere to all flying site safety rules as stated in AVTI Field Regulations and AMA Safety Code, prior to aircraft operation.

ARTICLE III - OFFICIALS

Section 1 Board of Directors

A. The Board of Directors will consist of the four (4) Elected Officers and three (3) Appointed Directors.

B. The President of the club will occupy the position as Chairman of the Board and shall exercise his vote at General Membership meetings, Board of Directors meetings, and Special meetings, only in the event of a tie. Each Board member is entitled to one (1) vote.

C. If the presiding officer is a member of the assembly, he can vote as any other member when the vote is by ballot. Their ballot shall be cast at the same time as all the members' ballots.

Section 2 Elected Officers

A. Term of Office

1. Term in office shall be for a period of two years commencing with the July meeting following the election.

B. President

1. The President shall be the leading member of the AVTI and shall preside, if possible, at all general, special, and committee meetings. The President shall also preside as chairman of the Board of directors.

2. The President shall call a minimum of four (4) board meetings per year, and these meetings shall be called quarterly.

3. The President also shall file the AMA Club Charter during the month of December each year. Additionally, member names and fees shall be forwarded to AMA as soon as their name is on the active roll of this club. The President may appoint an AMA Leader Member to accomplish this task.

C. Vice-President

1. The Vice-President shall preside at meetings in the absence of the President. Further, the Vice-President may assume the duties of any other officer during such officer's absence if requested to do so by the President or Board of Directors.

D. Secretary

1. The Secretary shall maintain an accurate and complete record of all general, special, and Board of Director's meetings. Furthermore, the Secretary shall maintain, with the assistance of the Treasurer and Newsletter Editor, a complete club roster, including member's AMA number. The Secretary shall also handle all club correspondence under the direction of the President.

E. Treasurer

1. The Treasurer shall maintain accurate and complete records and accounts of the club finances. The Treasurer shall report on the club's financial status at each meeting; shall submit all records to the BOD in September, December, March and June for audit; and shall prepare and submit to the membership a complete club financial report of all assets and liabilities in June of each year.

2. The Treasurer shall maintain a file of written receipts for all moneys received or spent. Furthermore, the Treasurer shall maintain, with the assistance of the Secretary and Newsletter Editor, a complete club roster, including the member's AMA number and their status with regard to being a Member in Good Standing.

Section 3 Appointed Directors

A. Directors

1. The Directors will be nominated by the President and will be approved by a simple majority of the current BOD. The Directors will assist in the direction of the club at all Board meetings and Special Meetings.

2. Term(s) in office for Directors will be for two (2) years, beginning on the date of their appointment.

Section 4 Appointed Officials

A. Appointed Officials

1. The following positions will be appointed by the BOD. Any Member in Good Standing can make nominations for each position and approval will be by a simple majority of the Board of Directors.

2. An Appointed Official will have a two (2) year term starting at the time of their appointment. The BOD can remove an Appointed Official for cause with a two-thirds vote of the Board. An Appointed Official can resign from the position if necessary. The Board must then convene to find and appoint an Active AVTI member to the position.

B. Newsletter Editor

1. The Newsletter editor shall maintain the AVTI monthly newsletter known as the "Tailwinds Tails". The reproduction equipment and supplies will be in his possession to achieve this function.

2. The "Tailwinds Tails" will be published between monthly meetings and at other dates as determined by the President.

C. Field Marshall

1. The Field Marshall shall be responsible for all routine maintenance required to operate the club flying site as directed by the Board of Directors.

D. Public Relations Manager (Optional)

1. The Public Relations Manager will be responsible for communications with the local media concerning club activities.
2. The Public Relations Manager shall work closely with the President in an effort to educate and inform the public concerning the club and its functions.

E. Safety Officer

1. The Safety Officer will be responsible in assisting the Board of Directors in the development and enforcement of the Club Field Regulations.

F. Webmaster

1. The Webmaster will be responsible for the creation, updating and maintenance of the AVTI website. He/she will coordinate with the Treasurer to keep all bills paid for the operation of the website.

G. Historian

1. The Historian will maintain a record of past club activities, events, documents, pictures, awards, media articles and memorabilia. He/she will be assisted as much as possible by the other club Officers and Directors.

Section 5 Election of Officers

A. Nominations of applicable club officers shall be received from the floor during the May General Club Meeting. Members being nominated must be Members in Good Standing, 18 years of age or older and have been members past the 6-month Probationary Period. The current Board of Directors can also make nominations at the May meeting. Nominations are closed after the adjournment of the May meeting.

B. Elections of officers will be held during the June meeting of each calendar year. On even years – i.e. 2006, 2008, etc. – the President and Secretary will be elected. On odd years – i.e. 2007, 2009, etc. – the Vice-President and Treasurer will be elected.

C. Elections shall be advertised via the club newsletter and website at least thirty (30) days in advance of the actual balloting. Any change to the described schedule must be advertised via the club newsletter and website at least thirty (30) days in advance of the election.

D. Only Members in Good Standing are eligible to vote and will be given ballots at the election meeting.

E. Members unable to attend the election meeting can request an Absentee Ballot. This Absentee Ballot will be available to the member by either mail or electronic means. Absentee Ballots can then be sent to a BOD member appointed by the BOD for this purpose. The absentee voting member must sign the ballot to verify authenticity. Absentee Ballots will be counted at the election meeting.

F. The officers will be elected by a simple majority of the ballots cast at the June meeting. Elections shall be by written ballot.

Section 6 Resignation of Officials

A. Officials desiring to resign their positions, for whatever reason, shall present their resignation in writing to any member of the Board of Directors. Such resignation shall specify the effective date. Verbal announcement of a resignation if confirmed by the Board of Directors will be accepted as a formal resignation.

Section 7 Removal of Officers for Cause

A. It shall be the duty of the BOD to recommend for removal any officer or director who has failed to satisfactorily carry out his/her duties or who fails to retain status as a Member in Good Standing. Approval for removal of any officer or director shall rest with the general membership and requires a two-thirds majority. A BOD member may not vote on issues concerning their removal from office.

B. The membership vote to remove an Officer will be conducted the same as an election. The vote must be announced at a General Meeting and published in the Newsletter and on the Website with 30 days notice prior to the vote. All remaining procedures will be the same as an election.

Section 8 Filling of Vacancies

A. Elected and Appointed Officers

1. Except for the Office of the President, which will be filled by the Vice-President, in the event of a vacancy in the Board of Directors, the remaining members of the board shall convene at a special meeting within thirty (30) days from the vacancy and appoint an Member in Good Standing of the AVTI who is 18 years of age or older and is beyond the 6-month Probationary Period. If the vacancy is an Elected Officer the replacement will complete the remainder of the term. If the vacancy is an Appointed Director, the replacement Director will have a fresh 2-year term starting the day of their appointment. Appointment will be by a simple majority of the remaining Board members.

B. Appointed Officials

1. A vacancy in any of the positions of Appointed Officials will be filled as in Article III, Section 4, Paragraph A.

ARTICLE IV - MEMBERSHIP

Section 1 Qualification for Membership

A. Any person who has demonstrated a desire to become a part of this organization is eligible to become a member. Membership discrimination based on race, color, sex or national origin is prohibited. To become a member of this organization, a person must contact any club official or attend a meeting of the AVTI and pay the required AVTI dues and either show their current AMA license, or show proof of payment.

B. Only Members in Good Standing of AVTI have flying privileges and are allowed to participate at the General Meetings. This includes voting privileges during motions and elections and the ability to be nominated for the various offices and positions.

C. New members will have a 6-month probationary period. During this period all flying privileges are allowed, but the new member will not be allowed to vote at the club meetings, make motions or amendments, vote in elections, run for an office or be appointed to any club position.

D. Members must be 18 years of age or older to vote during club meetings, to run for office or to be appointed to any club position.

Section 2 Types of Membership

A. Junior

1. At the time of joining/renewal the member is less than 18 years of age

B. Open

1. At the time of joining/renewal the member is 18 years of age or older.

C. Senior

1. At the time of joining/renewal the member is 65 years of age or older.

D. Family

1. A Family member is defined as the spouse, and/or all children under the age of 18 in a Household of an AVTI Open member. They must also be current members of the AMA.

Section 3 Termination of Membership

A. The membership of any individual may be terminated by a majority vote of the Board of directors and formal notification thereof. The member must be contacted by the BOD and allowed to present his case prior to the vote by the Board. Board action results from flagrant violations of club and/or AMA safety rules, violations of the Club Bylaws or actions deemed detrimental to the AVTI. The individual has the right of appeal at all times and such written shall be made to the Board of Directors within thirty (30) days of any flagrant action. The Board of Directors will then respond to the appeal within thirty (30) days. After this appeals process the decision of the Board of Directors is final.

B. Any member may request his or her own membership termination in writing to any club officer and it shall be so honored without board action.

C. Termination of membership shall consist of return of the member's current club membership card to the Board of Directors or any club officer. A member having their membership terminated for any reason forfeits any remaining dues.

ARTICLE V - METHOD OF FINANCE

Section 1 Membership Dues

A. Annual dues, which will include the AMA Club Charter fee, shall be as follows:

Open Member (Age 18 – 64)

Jun 1 - May 31	\$100.00 (new and renewing member)
Jan 1 - May 31	\$50.00 (new member only)

Senior Member (Age 65 or older)

Jun 1 – May 31	\$75.00 (new and renewing member)
Jan 1 – May 31	\$37.50 (new member only)

Junior Member (Age 17 or younger)

Jun 1 – May 31	\$50.00 (new and renewing member)
Jan 1 – May 31	\$25.00 (new member only)

B. Amount of dues shall be established by the Board of Directors and must be voted on by the General membership. Changes in the amount of dues will be voted upon by a quorum, as specified in Article VII, Section 2, Paragraphs a and b, of this constitution.

C. Renewal club dues shall be due on June 1 of each year. Memberships will be current until May 31 of the next year. Renewal dues not paid by the July General Meeting shall be assessed a late payment penalty of \$10.00. There will be no grace period where a member retains full club privileges.

D. A partial year payment of dues is available for new members only. A new member is defined as an applicant who has never been a member or a former member who has been absent for 1 year or more. After a one-year lapse in paid membership, a former member will now be considered a new member. A member may apply for partial payments by submitting a case to the Board of

Directors. Cause for this case would be financial hardship, job requirements, etc. Such cases will be reviewed by the BOD and decided upon on a case-by-case basis.

E. When a Head-of-Household pays for an Open Membership, the spouse and/or all children under the age of 18 years in the same household, shall automatically become members at no additional cost. This shall be known as a “Family Membership”. When minor members of the household reach the age of 18, they must secure their own membership at the Open Membership cost. All Family Members must also be current members of the Academy of Model Aeronautics.

F. The obligations and privileges of each type of membership are equal exclusive of dues.

Section 2 Accounting

A. The Treasurer shall be responsible for the financial accounting of club moneys, assets, and liabilities and will provide the newsletter editor a monthly statement to be included in the newsletter. This statement will include the checking account balance; New Field Fund balance; Dues collected; membership total and income and expenses as detailed as the Treasurer determines to be necessary.

B. Twenty Five percent (25%) of all membership dues collected shall be deposited in a Certificate of Deposit fund that shall be designated solely for the costs associated with relocation of the AVTI Flying Field Facility when and if required. This will be known as the New Field Fund. This will continue until the New Field Fund reaches a balance of \$50,000. Upon reaching that amount, the dues structure for the AVTI will be re-evaluated. The balance of the dues shall be deposited in the General Operating Fund.

C. Access to the New Field Fund will only be for emergency use for the club and will require approval by a two-thirds majority of quorum as outlined in Article VI, Section 2, Paragraphs A and B.

D. The outgoing Treasurer, assisted by the newly elected Treasurer if applicable, will prepare for the general membership a financial statement including income, expenditures, assets, liabilities, and balance of funds and assets. This shall be published in July of each year.

E. Records of the Treasurer shall be audited in January, April, July and October of each year by the BOD.

F. The Treasurer is authorized to issue checks for not more than \$100.00. Amounts in excess of \$100.00 shall require BOD or general membership authorization.

G. This organization is non-profit and self-sustaining.

ARTICLE VI - MEETINGS

Section 1 Type of Meetings

A. General Membership

1. The purpose of this meeting shall be to conduct general business, to approve actions by the Board of Directors and to conduct elections.

B. BOD Meeting

1. The purpose of this meeting shall be to conduct formal business and to guide the operation of the club. When required, an emergency BOD meeting may be called by the President, Vice President or a majority of the BOD.

C. Special Meeting

1. This meeting of the General Membership may be called by the President or Vice President when business is of such nature that it must be decided upon prior to any other meeting.

Section 2 Quorum Requirements

A. General membership meeting quorum shall consist of no less than seven Members in Good Standing.

B. Board of Directors meeting quorum shall consist of no less than five (5) members of the Board of Directors.

Section 3 Time and Place of Meetings

A. General membership meetings are held on the first Thursday of each month with the time and place announced in the AVTI Newsletter.

B. The BOD Meetings called by the President will be announced at general Membership meetings or via the AVTI Newsletter. The President or the Vice-President may also call emergency Meetings of the BOD. Notification will be by any means of communication; electronic; telephone or person-to-person. The majority of the BOD will decide on the time and location of this meeting. Notice to the General Membership is not required.

C. Special meetings of the General Membership may be called by the President or Vice-President, and notification will be by any means of communication; newsletter, telephone, person-to-person, at least two weeks in advance.

Section 4 Parliamentary Procedure

A. Procedures used are as outlined in these Bylaws or as in the most current version of "Roberts Rules of Order".

ARTICLE VII - MOTIONS AND AMENDMENTS

Section 1 Motions

A. Motions must be made by a Member in Good Standing. Voting for motions shall require approval by a simple majority of quorum as outlined in Article VI, Section 2, paragraphs a and b. Balloting for motions can be verbally or by a show of hands.

Section 2 Amendments

A. The BOD or any Member in Good Standing may present an amendment to the Constitution and By-Laws or to the Field Regulations by making a motion at the general membership meeting. Once the amendment motion passes it will be published in the newsletter and posted on the AVTI website for membership review, along with the current paragraph it replaces. The amendment will then be voted on at the next general meeting. Voting will be by written ballot.

B. Passage of an amendment shall require approval by a two-thirds majority of quorum as outlined in Article VI, Section 2, Paragraphs a and b.

ARTICLE VIII - DISSOLUTION

Section 1 Dissolution

A. In the case of dissolution, the Treasurer shall take an immediate audit of all club assets. The Treasurer shall then satisfy any outstanding liabilities as of the date of dissolution. If an excess of Assets remains upon satisfaction of all liabilities, the excess shall be dispersed to a charitable organization at the discretion of the BOD requiring written approval by a majority of members present at the general membership meeting.

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As Proposed #7, 6/19/12